**Simpson Elementary School**

**PTA Board Meeting Minutes**

**Friday, November 10, 2023**

**Members Present:**

Mary Catherine Jennings, Maxine McClure, Misty Ratchford, Emma Keith, Julie Miller, Heather Reich, Megan Bunce

**Call to Order:**

Mary Catherine Jennings, PTA Co-President, called the meeting to order at 9:30am.

**The minutes from October are approved.**

**Treasurers Report: (Phil absent, report given by Mary Catherine Jennings)**

* The report was passed around for review.

**Academics/Arts: Megan Bunce:**

- Simpson Singers Holiday Concert on 11/30 at Town Center Holiday Glow.

- Reflections results are in and are working with Starry Starry Night to get trophies and judges for the event. Flyers will go home in January for Starry Starry Night.

- Science Fair flyers will go home on December 8th. An adult signature is required for students to participate. Forms are due back December 15th.

- Square 1 Fundraiser information has been sent home.

- Talent show information will be coming.

**Communications/Publications: (Beth was absent, report given by Mary Catherine Jennings)**

* Yearbook- Fifth Grade Ad deadline is November 15th. Yearbooks are still on sale.

**Family/Community Outreach: (Stacie Olson absent, report given by Mary Catherin Jennings):**

- Fall Festival was successful. Next year, more volunteers are needed to help supervise different areas of the festival. A “lead” of the volunteers could be helpful to help volunteers know where/how they can help.

- Mother/Son Event tickets were sold successfully via Square. The headcount is about 520 people. We need volunteers for the event.

- Giving Tree Donation Drive for the Care Team will be digital this year. There will still be a display, but everything will be through Sign Up Genius. Flyers will go home in Friday Folders before Thanksgiving break. All donations are due on Wednesday, December 6th.

- Sweetheart Dance is set for Saturday, Feb 3rd at Paul Duke. Volunteers are needed to help at the dance.

- The next All Pro Dads is 11/14/23

**Finance: Heather Reich:**

* Business Partners position is filled by Heather Reich.
* Spirit Night is 11/30 at Taqueria Del Mar
* Star Wars Fundraiser is coming soon.
* Winter Spirit Wear store is open until November 27th at 7am.

**Health/Environment: Emma Keith:**

* Fall semester was successful. More events in the Spring.

**Staff/Student Services: Julie Miller:**

* Discussion to replace some water fountains with a water bottle filling stations as a replacement to the water in the staff lounge.
* The fall book fair was very successful this year. The spring book fair will be in March.
* Staff Appreciation Halloween event was a teacher favorite. The next event is November 17th. Jandi Gonzalez has shadowed the events to help next year. One more shadow is needed.
* SPED classes have buddy classes for the holidays.
* The SPED breakfast was November 9th from JR’s Log House. The next event for SPED teachers is December 4th and will be holiday cookies.

**PTA Business:**

* Totem is the name of the website for memberships. We have 398 members.
* Square will be used for future ticketing for events.
* School of Excellence survey is complete. We will use the results to see how we can improve and then will redistribute the survey at the end of the year.
* A nominating committee will need to be formed to help elect our executive board for next year.

**Next Meeting Friday, December 8th.**

**ADJOURNMENT** Mary Catherine Jennings adjourned the meeting at 10:49 a.m.