



PTA Board Executive Meeting Notes October 3, 2025 | 9:30-10:30 a.m.

Jordan Mallory called the meeting to order at 9:31 a.m. Jordan Mallory, Diana Shehadeh, Kara Conrad, Christina Del Gaudio, Indira Hodge, and Danielle Voigt were in attendance.

Co-president Update

- September PTA Meeting Minutes unanimously approved with no objections or abstentions.
- J. Mallory reviewed the audit report results. Two items were identified from the report:
 1. One PTA membership paid via check. Portion due to PTA Council was not paid.
 2. Audit report results reviewed by Simpson PTA Board not acknowledged in PTA Board minutes.
- J. Mallory requested each PTA Vice President to review their respective committee budget and ensure committee members are aware where they stand budget wise as we move into Q4 of 2025.
- J. Mallory let all VPs know that the next Principal meeting is on October 8, 2025 and to please send any updates or approvals to the Co-presidents before October 8.

Treasurer Report – Phil Hebenstreit

No report. Updated budget sent via email to all board members to review.

Family and Community Update – Kara Conrad

Fall Festival

- Food choices and prices have been finalized and will be given to Diana to enter into the Square database.
- Diana and I will meet this coming week to do a trial run to make sure the square is working properly.
- T-shirt design for volunteers is almost finalized and will be given to you as soon as possible.
- Songs have been selected and sent for approval.

Mother/Son Game Night



- Committee will emphasize more towards obstacle courses for the boot camp theme.
- Activities and decorations have not been finalized yet, but will be given once it is done.
- We are currently finalizing the flyer and the SUG. Once finished, it will be sent to you.

Academics and Arts Update – Ashlyn Case

Bookfair

- There has been a great response in volunteers to help set-up and support the Bookfair.

Communications and Publications Update – Indira Hodge

Yearbook is coming along pictures are being uploaded to our Dropbox. We have not finalized our design yet but will send it in the next couple of days. We also started creating a reference guide to help future yearbook committees to have something to look back to.

Finance and Fundraising Update – Danielle Voigt

Read a Thon

- Read a Thon has just replied to our questions and I will send them towards your way soon.
- They have given us 20 more posters to deliver to the teachers to hang.

Health and Environment Update – Laura Fairchild

- Walk to School Day
- Diana praised Laura a wonderful job and successful walk to school day.
- Ms. Bosak was very pleased on how smooth it went.
- We had a very large turnout and the extra help allowed for a more smooth transition.

Staff and Student Services Update – Christina DelGaudio

- No current updates

D. Shehadeh adjourned the meeting at 10:33 a.m.